

"EXTENDING LEARNING BEYOND THE CLASSROOM"



Congratulations! Your child will participate in the ELBC program where s/he will be assigned a laptop and receive access to a digital learning environment for anywhere, anytime learning opportunities. Details on how you can learn more about ELBC and student/ parent resources will be forthcoming from your school.

For more information, visit sites.google.com/clayton.k12.ga.us/ELBC.

ABOUT THE DEVICE

Chromebook and Accessories

- Chromebook, carry case for safe transport to and from school, and power cord for charging while at home.
- As a prerequisite, ELBC students and parents/ guardians must sign then submit the ELBC User Agreement form.
- The Chromebook will only operate with the student's CCPS username, password, & Internet connectivity.
- The CCPS Portal will provide access to district academic resources and a digital learning environment including G Suite for productivity tools.
- The school will collect all equipment by the last day of school or on the student's last day of enrollment.



INTERNET SAFETY

Digital Citizenship and Appropriate Use

- Students will participate in Digital Citizenship modules and ongoing discussions to promote safe and responsible use of technology.
- Contact your child's school to discuss at-home WiFi options.
- Web filtering & activity tracking will be in place at all times, on and off school campus.
- Assigned devices may be used to explore, create, access, and share educational digital content only.
- Students must comply with the ELBC Orientation Video, Student Handbook, and Acceptable Use Policy guidelines.



DEVICE PROTECTION

Damaged or Stolen Devices

- All Chromebooks are covered by a protection plan.
- A teacher must submit a tech ticket for all issues related to student Chromebooks and access to CCPS-provided digital resources.
- Replacement accessories will be available for purchase.
- Stolen devices must be reported within 72 hours of obtaining an accompanying police report.



ELBC USER AGREEMENT FORM

EXTENDING LEARNING BEYOND THE CLASSROOM

"COMMITTED TO HIGH PERFORMANCE"

DEAR ELBC STUDENT AND PARENT/GUARDIAN,

As a prerequisite to being assigned a Chromebook and access to a digital learning environment, students and parents/guardians must sign then submit this ELBC User Agreement form.

By signing this form, students and parents/guardians are affirming they have viewed the Orientation Video, read CCPS Parent/Student Handbook, and will abide by the expectations in the Student Code of Conduct and Acceptable Use Policy. These materials are available at tinyurl.com/ELBC-Info. Violation of policies and procedures may result in losing access to CCPS provided digital resources and possible disciplinary action.

TO BE COMPLETED BY ELBC STUDENT AND PARENT/GUARDIAN

- WE (student and parent/guardian) have viewed and agree to comply with the program and device care guidelines in the ELBC Orientation Video.
- WE (student and parent/guardian) have read and agree to comply with the Digital Resources Guidelines in the Student Handbook.
- WE (student and parent/guardian) have read and agree to comply with the guidelines set forth by the CCPS BOE in the Acceptable Use Policy.
- WE (student and parent/guardian) understand CCPS provided digital resources and devices are for instructional purposes only and, if abused, privileges will be taken away.

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STUDENT NAME
(AS LISTED ON BIRTH CERTIFICATE)

STUDENT NUMBER

STUDENT SIGNATURE

SCHOOL NAME

PARENT/GUARDIAN NAME

PARENT/GUARDIAN SIGNATURE

DATE

COMPLETE AND RETURN THIS SIGNED FORM